



**California Board of Accountancy**  
 2450 Venture Oaks Way, Suite 300  
 Sacramento, CA 95833

phone: (916) 263-3680 fax: (916) 263-3675 web: www.cba.ca.gov



## APPLICATION FOR MILITARY INACTIVE STATUS

**Please print or type. Applications that are not readable will be returned.**

NAME	LICENSE NUMBER	E-MAIL ADDRESS
ADDRESS OF RECORD		BUSINESS PHONE NUMBER
CITY, STATE, ZIP		HOME/CELL PHONE NUMBER

Please be advised of the following requirements for obtaining and maintaining a CPA license in military inactive status:

- A. The holder of a permit may apply to have his or her permit placed in a military inactive status if the holder of a permit is engaged in, and provides sufficient evidence of, active duty as a member of the California National Guard or the United States Armed Forces. Sufficient evidence includes copies of current Leave and Earnings Statements or military orders.
- B. No holder of a permit in a military inactive status shall engage in any activity for which a permit is required.
- C. During the period that a permit is in a military inactive status, no renewal fee is required and no continuing education or peer review requirements would need to be met until status conversion.

### **Eligibility:**

In order for the California Board of Accountancy (CBA) to determine eligibility, please respond to the following:

1. Are you currently engaged in active duty in the United States Armed Forces?                      YES      NO

If "yes," please attach copies of current Leave and Earnings Statements or military orders and provide them with your application to the CBA.

2. Are you currently engaged in active duty in the California National Guard?                      YES      NO

If "yes," please attach copies of current Leave and Earnings Statements or military orders and provide them with your application to the CBA.

**Renewal Statement:**

This application for military inactive status also serves as an application for renewal for any renewal dates during which you are still on active duty as a member of the California National Guard or the United States Armed Forces and during which your license is in a military inactive status. Upon approval by the Board of your application, your license will be renewed in military inactive status until you provide notice to the Board of your discharge from active duty. Within one year from your discharge from active duty, you are required to comply with the requirements of Section 16.2, Division 1 of Title 16 of the California Code of Regulations.

***I hereby certify, under penalty of perjury under the laws of the State of California, that all statements, answers, and representations on this form are true, complete, and accurate. By signing below, I acknowledge having read this entire application and the requirements listed here for obtaining and maintaining a CPA license in military inactive status.***

**Signature:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**PERSONAL INFORMATION COLLECTION NOTICE:** The information provided in this form will be used by the California Board of Accountancy, to determine qualifications for a military inactive status. Sections 5009, 5026 through 5029, 5060, 5070 through 5079, and 5150 through 5158 of the Business and Professions Code authorize the collection of this information. Failure to provide any of the required information is grounds for rejection of the form as being incomplete. Information provided may be transferred to the Department of Justice, a District Attorney, a City Attorney, or to another government agency as may be necessary to permit the CBA, or the transferee agency, to perform its statutory or constitutional duties, or otherwise transferred or disclosed as provided in Civil Code Section 1798.24. Each individual has the right to review his or her file, except as otherwise provided by the Information Practices Act. The Executive Officer of the CBA is responsible for maintaining the information in this form, and may be contacted at 2450 Venture Oaks Way, Suite 300, Sacramento, CA 95833, telephone number (916) 263-3680 regarding questions about this notice or access to records.