

CPA EXAM QUALIFICATIONS

HOW TO QUALIFY FOR THE CPA EXAM

Option A	Option B	Option C
Candidate with a bachelor's or master's degree conferral and has completed 24 semester units each in accounting and business-related subjects.	Candidate currently enrolled in dual degree program that results in conferral of master's and bachelor's at the same time and has completed 24 semester units each in accounting and business-related subjects.	Candidate currently enrolled in college and within 180 days of completing all educational requirements, with bachelor's degree and completion of 24 semester units each in accounting and business-related subjects.

EDUCATIONAL REQUIREMENTS

Can be completed at community colleges, universities, or other institutions of learning



Bachelor's degree or higher

+



24 semester units in accounting subjects

+



24 semester units in business-related subjects

Accounting Subjects

Accounting
Auditing
External or Internal Reporting
Financial Reporting
Financial Statement Analysis
Fraud
Taxation

Business-Related Subjects

Accounting Subjects (in excess of the 24 semester units required)	Computer Science and Information Services
Business Administration	Economics
Business Communications	Finance
Business Law	Marketing
Business Management	Mathematics
Business-Related Law Courses (offered by an accredited law school)	Statistics

National Candidates

Education must be documented on official transcripts. Official transcripts can be submitted with your application, mailed directly to the CBA, or sent electronically by a CBA-approved provider. If received by mail, official transcripts must be submitted in the original envelope sealed by the school.

International Candidates

Education must be evaluated by a CBA-approved foreign credentials evaluation service. Evaluations can be submitted with your application or mailed directly to the CBA. Evaluations must be submitted in the original envelope sealed by the evaluation service.

CPA EXAM QUICK TIPS

HOW TO APPLY FOR THE CPA EXAM



Create a Client Account (First-Time Applicants)

Visit the CBA website at www.cba.ca.gov/cbt_public

Click on "My Exam Application and Account"

Click on the "Establish an Account" link

Complete the form and submit

Receive an email with the link to the Client Login and temporary password

Create a personal password and complete all required account information

How to Complete the CPA Exam Application



Establish a Client Account



Complete the Application



Print and Sign the Remittance Form



Mail the Remittance Form, Sealed Transcripts and/or Evaluation, and the Fee

HOW TO SIGN UP FOR THE CPA EXAM



CBA approves application



Select your CPA Exam sections



Receive payment coupon from NASBA



Submit payment coupon and fee to NASBA



Receive Notice to Schedule (NTS)



Schedule CPA Exam at www.prometric.com

1 YEAR

To make CPA Exam section selections once application is approved

90 DAYS

To make payment for all sections selected once payment coupon is received

9 MONTHS

To schedule testing dates and sit for all sections listed on the NTS

30 MONTHS

To earn credit for the remaining three sections from the first passed section